

OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 9TH JULY, 2014

PRESENT: Councillor J Jarosz in the Chair

Councillors A Blackburn, D Blackburn,
A Carter, M Coulson, R Lewis and
T Wilford

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

2 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

3 Late Items

There were no late items.

4 Declaration Of Disclosable Pecuniary Interest

There were no declarations made.

5 Apologies For Absence

Apologies were received from Cllr Wood.

6 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representation.

On this occasion Margaret Lee MBE, Gertrude Mayadair and Margaret Womersley attended the meeting on behalf of Pudsey Council Voluntary Services.

Margaret Lee MBE elected to speak. Ms Lee informed Members that the voluntary services from Pudsey House had been in existence for 48 years. Members were provided with a brief history of the service.

Members were informed that the service now required a treasurer as the previous treasurer had retired. The Pudsey Council Voluntary Services requested assistance from the Committee to seek someone who could be treasurer for Pudsey House.

Members asked for something in writing which provided details of the types of activities that volunteers could expect to be involved in. Members said that they would send the information on to their network groups.

The Chair thanked Pudsey Council Voluntary Services for attending and asked that contact details be sent to Area Support Team.

7 Minutes - of the final meeting of the West Outer Area Committee - 4th June 2014

RESOLVED - The final minutes of the Area Committee held on 4th June 2014 were received and noted

8 Matters Arising

Minute 89 – Wellbeing Fund Update Report

At the previous meeting held on 4th June 2014 Cllr. Marjoram left the meeting early leaving the meeting inquorate and therefore the committee was unable to make any formal decisions.

The following two projects were outstanding:-

- Summer Fun Day
- Three Mini Breeze Sessions.

Recommendations were to approve the Projects.

RESOLVED - That the Committee approved £2,781 for Farnley Cluster – Summer Fun Day and £11,25 (£3,750 per ward) for Breeze Team - Three mini Breeze events

Minute 90 – Any Other Business

Members had requested that Area Support Team contact Ahead Partnership in relation to meeting with ward members.

Members reported back that contact still had not been made with some ward members.

Area Support Team informed Members that they had contacted Ahead Partnership and had stressed the importance of contacting all ward members. Meetings had already been set by the Area Support Team but they would follow up with Ahead Partnership. Members requested that a discussion should take place at the next meeting once all ward members had met with Ahead Partnership to consider how this project is taken forward.

9 Minutes - Outer West Housing Advisory Panel Meeting - 4th June 2014

The Chair informed the Committee that Brian Falkingham who had worked in the Rycrofts for a number of years had recently passed away.

Mick Parker from Housing Leeds updated the Committee on the Outer West Housing Advisory Panel

Members requested that they were kept informed on future work planned for the area and asked to be included on the circulation of the minutes prior to them being approved.

RESOLVED - That the Committee noted the minutes of the Outer West Housing Advisory Panel meeting held on 4th June 2014.

10 Introduction to Community Committees

The report of the West North West Area Leader set the scene for the new Community Committee and asked for Members approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.

Members' attention was drawn to item 3 of the submitted report which outlined the common framework of principles to ensure that the new Community Committees operate in the best way suited to them and their local communities.

Members were informed that engagement was to be a key part of the new Community Committees, with a facebook page set up and ready to go live. The Facebook page would promote events and activities within the local area.

Members considered the submitted report discussing issues of the new branding, controls and safeguards in relation to delegated decisions and their hopes that other partners within the area would attend the meetings to better understand the needs of the community.

RESOLVED – That:

- Members welcomed the introduction of the Community Committees.
- Members approved the minimum conditions set out in paragraph 9 of the submitted report with the regard to the need for delegated decisions to be taken between formal community committee meetings.

11 Community Committee Appointments

The report of the City Solicitor outlined the role of the Community Committee's role regarding appointments to: Outside bodies; Area Lead Members; Children's Services Cluster Partnerships and the Corporate Carers' Group. The report invited the Committee to determine the appointments to these groups and organisations.

The report also asked Members to consider whether they would like to establish a sub group structure around the Community Committee to support the Committee's delegations and priority work streams.

The Chair informed the Committee that at the Community Chairs meeting it had been agreed that Area Lead Members would now be known as Community Champions.

It was noted by the Committee that there was an omission from Appendix 1 of the submitted report in relation to the Calverley Charity. All three ward members Councillor Marjoram, Councillor Carter and Councillor Wood should have been listed as appointed to the Calverley Charity.

It was noted that Councillors, Jarosz, Wood and Coulson are informal members of the board for Love Pudsey Charity. Area Support Team was asked to contact the charity to see if they wish to make it a formal arrangement.

RESOLVED – That the following Members be appointed:

- Employment, Skills and Welfare – Councillor Wood (Employment and Skills Councillor Wilford – (Welfare)
- Environment and Community Safety – Councillor Coulson
- Health and Wellbeing - Councillor Jarosz
- Children’s Services – Councillor D. Blackburn

Corporate Carer role – Councillor D Blackburn

Children’s Services Cluster Partnership Representatives;

- Farnley Cluster – Councillor A Blackburn
- Pudsey Cluster – Councillor Jarosz and Councillor Carter

Environment Sub Group;

- Councillor D Blackburn, Councillor Coulson and Councillor Wood

Outer West Housing Advisory Panel;

- Councillor Wood and Councillor R Lewis

12 Appointment of Co-optees to the Community Committee

The report of the City Solicitor sought to gain approval of the appointment of co-optees to the Community Committee for the remainder of the municipal year.

Discussion took place in relation to the co-optees who had sat on the Committee for 2013/14. It was the view of the Chair that the Reverend Ayres was having difficulties attending the meetings on a Wednesday due to other commitments, and Claire Turnbull was now on maternity leave from the Pudsey Wellbeing Centre.

RESOLVED –That Members would provide nominations for the appointment of co-optees at the next meeting.

13 Wellbeing Update Report

The report of the West North West Area Leader provided members with an update on the budget position for the Wellbeing Fund 2014/15. The report highlighted the current position of the Small Grants and skips and those grants and skips that have been received or approved since the last meeting. It also provided an update on the Youth Activity Fund.

Members discussed the following applications received:

- Coaching of Children involving cricket – Calverley St Wilfrid’s Cricket Club, requested £359 as at appendix 2 of the submitted report;
- Prison! Count me out! Leeds Youth Service – Outer West, requested £1,000 as at appendix 3 of the submitted report;
- St James the Great Parish Hall – St James the Great Church, Woodhall, requested £500 as at appendix 4 of the submitted report
- Refurbishment of Club House - Calverley St Wilfrid’s Cricket Club requested £3,500 as at appendix 5 of the submitted report.

Area Support Team informed Members that a Youth Activity Fund application had been received from Pudsey Cluster for a Graffiti Workshop, however further information had been requested from the group and would be circulated to members for a decision.

RESOLVED – That the Committee:

- Noted the current budget position for the Wellbeing Fund for 2014/15
- Noted the current position of the Small Grants and skips budget. The following Small Grants were approved:

Project Name	Organisation/ Department	Amount Requested	Approved / Rejected
Coaching of Children involving cricket	Calverley St Wilfrid’s Cricket Club	£359	APPROVED
Prison! Count me out!	Leeds Youth Service – Outer West	£1,000	Approved in principle. Further information requested
St James the Great Parish Hall	St James the Great Church, Woodhall	£500	APPROVED

- Noted the budget position of the Capital Grants budget and those capital grants received:

Project Name	Organisation/ Department	Amount Requested	Approved / Rejected
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Refurbishment to Club House	Calverley St Wilfrid's Cricket Club	£3,500	Approved in principle. Further information requested.
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- Noted the current position of the Youth Activity Fund. Area Support Team to circulate information to Members for a decision.

14 **Establishment of an Employment, Skills and Welfare Priority Neighbourhoods Board**

The report of the Head of Employment and Skills sought endorsement from the Outer West Community Committee for the proposal to develop a West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

Members were informed that a West North West Employment, Skills and Welfare operational group had been operating for 18 months. The proposal was to build on the effective practice elsewhere and to consolidate employment, skills and welfare matters within one dedicated forum.

Members were informed that the proposal was for the board to be chaired by Councillor McKenna and made up of key partners with responsibility for providing a coordinated, effective response to employment, skills and welfare issues across the West North West with particular focus on those neighbourhoods with the highest rates of unemployment and poverty.

The Members discussed the issues raised in the submitted reports including;

- The demographics of the Super Output Areas (SOA) and that work would need to be done to ensure that it was a true representation of the area
- Other partners such as Universities, local schools and transport also needed to be involved.
- The economic importance of Bradford with its close proximity to the Outer West area

RESOLVED – That the Outer West Community Committee noted the contents of the report and endorsed the establishment of a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

15 **Introduction to Community Committee Topics**

The report of the West North West Area Leader was to reiterate the aspirations set out to improve local decision making by developing and encouraging a new style of collaborative working with residents, services and partners.

The report presented members with proposed plans for engagement for those topics agreed at the Community Committee meeting on the 4th June 2014.

Members' attention was drawn to the proposed engagement plan summaries appended to address each key topic at appendix 1-3 of the submitted report.

The three themed topics agreed by the Committee were;

- Explore summer holiday provision for young people
- Older People (Social Isolation)
- Delivering actions which support Business, Enterprise and Economy in the Outer West linking in with employment opportunities for local people

Members discussed each of the topics discussions included;

- Priority of business and enterprise for the Outer West area
- The need to start planning now for next summer holiday provision for next year and how this should be run alongside another topic
- A recent article in the Yorkshire Evening Post on the loneliness of older people and the requirement of councils to show what they are doing to avoid social isolation.

Members discussed the establishment of a Sub Group to support the Business, Enterprise and Economy topic with Councillors A. Blackburn Carter, Coulson and Lewis.

RESOLVED – Members reviewed and commented on the engagement plans produced to address the key topics identified at the Community Committee meeting on 4th June 2014.

16 Date and time of next meeting

The next meeting will be at 1:00pm on 8th October 2014 in the Council Chambers, Pudsey Town Hall.